Tentative QEC Activity Calender (2023-24) BBSUTSD Khairpur Mirs

Month	Task	Day & Date
July	Compilation of the Evaluation results of the Batch-20, F20, 21 & 22.	3rd July 2023
	Working on YPR (2022-23)	17th July, 2023
August	Submision of Higher Education Statistics 2021-22 to HEC	10th Aug, 2023
	Submission of YPR (2022-23)	15th Aug, 2023
	Graduating Survey (ONLINE) of the Batch-19	21st Aug, 2023
September	Sharing of Teacher/Course Evaluation Results Batch-20 (7th Semester) of all Departments	04-08th Sep, 2023
	Sharing of Teacher/Course Evaluation Results Batch-F20 (5th Semester) of all Departments	11-15th Sep, 2023
	Submuission of Dossiers to HEC Islamabad for NOC for Master Program in Engineering Technology	25th Sep, 2023
	Letter to Dean FoET regarding the formation of Program Team (PT) from each department.	26th Sep, 2023
October	Sharing of Teacher/Course Evaluation Results Batch-21 (3rd Semester) of all Departments	06-12th Oct, 2023
	Meeting with Vice Chancellor, Dean FoET and Chairpersons to update the Organogram of the University	06th Oct, 2023
	Approval of QEC Survey forms	09th Oct, 2023
	Working on SARs by each BSc department.	10th Oct, 2023
	Planning of Teacher/Course Evaluation of all Batches	17th Oct, 2023
	Sharing of Teacher/Course Evaluation Results Batch-22 (1st Semester) of all Departments	23-26th Oct, 2023
	Meeting with PT Team Members for the preparation of the SAR	27th Oct, 2023
	QEC Awarness Session 1 (Role of QEC in HEIs)	To be decided
	Approval of QEC activity calendar 2023-24 in light of QAA Targets and sharing with QAA-HEC and visible to QEC Webpage	30th Oct, 2023
November	Start Working on the Upgradation of the University Portfolio Report (UPR) FY2023-24	01st Nov, 2023
	Assesment of Course Folders of Spring Semseter	02nd Nov, 2023
	QEC Portal Updation with desired information like, QEC Activity Calender 2023-24, Quality Policy, updated information of QEC Personnels & Focal Persons and compliance of of S-IPE 2022-23, Accriditation and SARs. (PSG-2023)	03rd Nov, 2023
	Online Teacher/Course Evaluation by Students Batch-F20 (6th Semester)	06th Nov 2023
	Online Teacher/Course Evaluation by Students Batch-21 (4th Semester)	13th Nov, 2023
	Online Teacher/Course Evaluation by Students Batch-22 (2nd Semester)	20th Nov, 2023
	All four BSc departments will submit the "**Action Taken Report**" agianst the Assessment Team findings of the Self Assessment Report (SAR) 2022-23 to QEC.	27th Nov, 2023
	Compilation of the Graduating Survey (ONLINE) of the Batch-19	4th Dec, 2023
	Formation of Assessment Teams (ATs) for University.	11th Dec, 2023

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Month	Task	Day & Date
December	Faculty Course Review Report (Fall2023)	15th Dec, 2023
	Status of Corrctive Action Taken so for the Self-IPE 2022-23	19th Dec, 2023
	Graduating Survey ONLINE Batch-20	25th Dec, 2023
	Preparation of Self-Institutional Performance Evaluation (S-IPE) 2023-24	26th Dec, 2023
	Workshop on OBE (Faculty Development)	To be decided
January	Compilation of Evaluation Results - Batch-F20 (6th Semester) of all Departments	8th Jan, 2024
	Compilation of Evaluation Results - Batch-21 (4th Semester) of all Departments	15th Jan, 2024
	Self-IPE 2024 for 3days	To be decided
	Compilation of Evaluation Results - Batch-22 (2nd Semester) of all Departments	22th Jan, 2024
	Sharing of the Grduating Survey pf Batch-19 with Chairpersons, Deans, Deputy Registrar and Worthy Vice Chancellor	25th Jan, 2024
	Approval of University Quality Policy and display on QEC Webpage	29th Jan, 2024
February	**Faculty Satisfaction Survey**	05th Feb, 2024
	Sharing of Teacher/Course Evaluation Results Batch-F20 (6th Semester) of all Departments	12th Feb, 2024
	Sharing of Teacher/Course Evaluation Results Batch-21 (4th Semester) of all Departments	19th Feb, 2024
	Alumni Survey (ONLINE) of Batch-18, 19	26th Feb, 2024
	QEC Awareness Session 2 (FDP or workshop for Faculty) for two days	To be decided
	Formation and Approval of Institutional Quality Circle (IQC), as per PSG-2023 from Vice Chancellor.	28th Feb, 2024
March	Sharing of Teacher/Course Evaluation Results Batch-22 (2nd Semester) of all Departments	4th Mar, 2024
	QEC Awarness Session 3 (For Students)	To be decided
	Online Teacher/Course Evaluation by Students Batch-F20 (7th Semester)	18th Mar, 2024
	MS-Review Program Report (HEC)-Training	25th Mar, 2024
	Assesment of Course Folders of Fall Semseter	30th Mar, 2024
April	Online Teacher/Course Evaluation by Students Batch-21 (5th Semester)	1st April, 2024
	Online Teacher/Course Evaluation by Students Batch-22 (3rd Semester)	8th April, 2024
	Online Teacher/Course Evaluation by Students Batch-23 (1st Semester)	15th April, 2024
	Ensure the PTs and ATs processes are completed and corrective actions suggested communicated to the concerned department.	17th April, 2024
	Compilation of Evaluation Results - Batch-F20 (7th Semester) of all Departments	06th May, 2024
	Compilation of Evaluation Results - Batch-21 (5th Semester) of all Departments	13th May, 2024

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Month	Task	Day & Date
May	Compilation of Evaluation Results - Batch-22 (3rd Semester) of all Departments	20th May, 2024
	Faculty Course Review Report (Spring-2023)	27th May, 2024
	Workshop on Teaching Methodologies-(QAA)	To be decided
June	Compilation of Evaluation Results - Batch-23 (1st Semester) of all Departments	3rd June, 2024
	Preparation of YPR (2023-24)	10th June, 2024
	Seminar on "Reducing Effective Graduates: A challenge for QA in HEIs"	To be decided

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Submitted by:
Dr. Asim Ali Abro
Director (QEC)

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Approved by:
Prof. Dr. Rasool Bux Mahar
Vice Chancellor (BBSUTSD)